Highlighting video

**Transcript**

Once students have started the exam, they can access the highlight tool in the toolbar during reading time and working time.

To highlight text, students select either the yellow, blue or red swatch from the dropdown. Students will see a thicker border around the swatch to indicate that it is active. The cursor will appear with a coloured rectangle around it. Just click and drag the cursor over the text to highlight it.

Highlighting can be used on stimulus material on the left-hand side and the questions on the right-hand side. Students can also highlight the text in questions with drag and drop, check boxes and multiple-choice options. Highlighting key words does not mean that they have answered the question. Students must click on the options provided to select them.

Students can also highlight any text that they type in the text box during working time.

To change the highlight colour, simply select a different colour swatch and continue highlighting. Selecting the No Colour button will allow students to remove any individual highlighting by clicking and dragging the cursor over the highlighted text.

When students have finished highlighting, they can deactivate the tool by either selecting the active colour or no colour swatch again; the thicker border will disappear from around the swatch.

When students navigate back to a question where they have used highlighting, the highlighted text will still be there.

Navigating to a different question will also automatically deactivate the highlighting tool and students will need to select the highlighting tool again to use it.

To explore other features of online HSC exams see our collection of videos and support materials on the NESA website.

[End of transcript]